

Quinalow State School P&C General Meeting Minutes	
Date: 7/3/2022	Time: 715pm Location: Quinalow State School Media Room
AGENDA ITEM	
Opening and welcome by the Chair	<i>Chaired by: Wayne Hess Opened the Meeting at 715pm. Present: Casandra Jones, Sheree Ambrose, Hayley Hopkins, Narelle Shervey, Elva Schefe, Del Jensen, Royce Jensen, Wayne Hess, Belinda Hess, Trish Luckock, Nadine Wockner, Rebecca Campbell, Leon Kubas`</i>
Apologies	<i>Lauren Babaraovich, Jess Peters, Josh Ambrose, Ruth Watts</i>
Confirmation of the minutes of the previous general meeting	<i>Minutes of previous general meeting were distributed. Amendment was applied, To Elva advising those present of the request from School uniform supplier L W Reid that all enquires be via the school and uniform coordinator.</i>
Motion	<i>“That the minutes be confirmed (as amended above) as a true and correct record of the meeting held (date).” Moved: Leon Kubas Seconded: Narelle Shervey Carried</i>
Business arising from the minutes of the previous general meeting	<i>Royce Jensen moved a motion that the P&C acknowledge and thank the previous P&C executive and members for their efforts in raising a large sum of money during 2021. Moved: Royce Jensen Seconded: Narelle Shervey Carried</i>

<p>Correspondence received since the previous general meeting:</p> <ul style="list-style-type: none"> • Inward • Outward 	<p><i>Inwards:</i></p> <p><i>General: Parent Talk Magazine.</i></p> <p style="padding-left: 40px;"><i>Josh Arnold – Small Town Culture program response & quote.</i></p> <p style="padding-left: 40px;"><i>Rebecca Vonhoff – email supporting Gambling community grant application.</i></p> <p style="padding-left: 40px;"><i>Deb Frecklington - email supporting Gambling community grant application.</i></p> <p><i>Application for membership – Cassandra Jones</i></p> <p><i>Fundraising: Homestyle Bakery - fundraising invite.</i></p> <p style="padding-left: 40px;"><i>Great Country Pies Oakey Fundraising information.</i></p> <p><i>Grants: Qld Cancer Council - portable shade grant application.</i></p> <p style="padding-left: 40px;"><i>Woolworths Junior Landcare – Grant application.</i></p> <p><i>Quotes: Josh Arnold – Small Town Culture</i></p> <p style="padding-left: 40px;"><i>Dalby Rural Supplies – Cattle Crush, yards, and accessories.</i></p> <p style="padding-left: 40px;"><i>Leicht’s CIA - Cattle Crush, yards, and accessories.</i></p> <p><i>Outwards:</i></p> <p><i>General: Email to Josh Arnold – Small Town Culture enquiry.</i></p> <p style="padding-left: 40px;"><i>Rebecca Vonhoff – email requesting supporting for Gambling community grant application.</i></p> <p style="padding-left: 40px;"><i>Deb Frecklington - email requesting supporting Gambling community grant application</i></p> <p style="padding-left: 40px;"><i>Nancy Sommerfield – email requesting supporting Gambling community grant application</i></p> <p><i>Fundraising: Great Country Pies Oakey Fundraising information.</i></p> <p style="padding-left: 40px;"><i>Donation request letter (email) for Mother’s day raffle prizes to Oakey Electrical, Pittsworth Betta Home living, O’Shea’s Dalby, Kelly’s Beach resort, Toowoomba Toyota, Lake Leslie tourist park, DG Civil & Earthmoving, Fishing Offshore 1770, Beachside Resort Kawana, Salt Caves Toowoomba.</i></p>
<p>Motion</p>	<p>“That the inwards correspondence be received and outwards be endorsed.”</p> <p>Moved: Nadine Wockner Seconded: Leon Kubas</p> <p>Carried</p>
<p>Business arising from the correspondence</p>	<p><i>Nil as items tabled for general business.</i></p>

<p>Treasurer's report and financial statement, and any business arising from these.</p>	<p><i>Treasurer's report Tabled by Royce Jensen. Current P&C account balance 7/3/2022 \$63143.85</i></p> <p><i>Income: Tuckshop and uniforms</i></p> <p><i>Outgoing: Tuckshop expenses</i></p> <p><i>Reimbursement Hopkins \$50.50, Ambrose \$157.43.</i></p> <p><i>Accounts BetrosBros \$38.66, Norco 229.05.</i></p> <p><i>L W Reid – uniforms \$301.29</i></p> <p><i>Marsh Insurance – P&C insurance \$1273.84</i></p> <p><i>Rhonda Scarinci – Financial Auditor \$710.00</i></p>
<p>Motion</p>	<p>"That the Treasurer's report be accepted and payments as listed be endorsed."</p> <p>Moved: Royce Jensen Seconded: Rebecca Campbell</p> <p>Carried</p>
<p>Business arising from Treasures report.</p>	<p>Follow up required for query for reimbursement of cancelled camp draft nomination. Royce Jensen to follow up.</p> <p>Royce Jensen advised P&C that on review of financials for 2021 all sub committees made profits, with funds being transferred during the year into main P&C account. Clarifying information presented at AGM.</p> <p><i>Narelle Shervey Moved a motion that the P&C executive be granted authority to pay accounts as they are due.</i></p> <p>Moved: Narelle Shervey Seconded: Leon Kubas</p> <p>Carried</p> <p><i>Royce asked the P&C if the P&C had capacity to purchase an accounting software program for P&C, ensuring all records are retained going forward. Options Discussed, recommendation for financial auditor noted.</i></p> <p><i>Motion, That P&C purchase Zero accounting program for use for P&C financials.</i></p> <p>Moved: Sheree Ambrose Seconded: Rebecca Campbell</p> <p>Carried</p> <p><i>Discussion on need for Point of sales device, options briefly looked at.</i></p> <p><i>Motion: The P&C and Principal undertake further investigation into POS device best suited to the function of the organisation, to be presented at next general meeting.</i></p> <p>Moved: Narelle Shervey Seconded: Hayley Hopkins</p> <p>Carried</p>
<p>Motion</p>	<p>"That the subcommittee reports be accepted."</p>

<p>Principals' reports</p>	<p><i>The principal's report including the financial report of the school has been presented.</i></p> <p><i>Trish Luckock advised identified financial priority areas for 2022 include learning support and school furnishings.</i></p> <p><i>Reading remains the focus of explicit improvement agenda, across whole school.</i></p> <p><i>Bev Samuesl has invited any parents who wish to support school council to contact her for further details on how they can engage.</i></p> <p><i>Trish Luckock advised that sporting events are now approved to go ahead for schools and attendance of parents as community as normal (pre Covid19)</i></p> <p><i>Quinalow State school has had enquiries from Oakey and Dalby State high schools re potential numbers transitioning across to these respective schools in 2023.</i></p> <p><i>Discussion about how school, Qld education and community can work together to strengthen the retention of students for high school at Quinalow.</i></p>
<p>Motion</p>	<p>"That the Principal's reports be accepted as tabled."</p> <p>Moved: <i>Trish Luckock</i> Seconded: Hayley Hopkins Carried</p>

Motions on notice	<i>nil</i>
General Business	<p>Minutes: Motion was moved that minutes of every P&C meeting must be a complete and accurate record of events of each meeting, emailed to all members and hard copies retained and filed by secretary. Moved Narelle Shervey Seconded Leon Kubas Carried</p> <p>Grants: Gambling Community Grant – That the P&C work with school in applying of funding to develop the Agricultural science facilities within the school. The purpose of this grant would be to purchase a cattle crush, portable panels, crush cover and loading ramp. Quotes were tabled from Leicht’s CIA = \$34720.00 Dalby rural supplies = \$36518.02 Motion: The P&C accept the Quote from Leicht’s CIA to supply items as quoted, pending successful grant outcome and suitable lead times for supply. Wayne Hess to follow up with Mark Leicht. Not quoted but identified as needed Concrete slab for cattle crush. Quotes to be sourced from Darren Bartkowski & Leon Kubas. Moved: Rebecca Campbell Seconded: Trish Luckock. Carried</p> <p>Woolworths Young Land care – Grant application. Belinda Hess presented the Woolworths Junior Landcare grant details, supporting development sustainable environment within school. Motion: That Belinda Hess work with Brooke Cuddihy in applying for Woolworths Junior Landcare grant to support the long-term environment and learning of students. Moved: Belinda Hess Seconded: Del Jensen Carried</p> <p>Fundraising: Motion that Qunalow state School P&C hold a multi draw raffle to be drawn on the 22nd of April 2022. Moved: Belinda Hess Seconded: Sheree Ambrose Carried</p>

General Business

Quinalow State School advised that a tentative booking has been placed for school camp for 2022 at Cooby Dam, seeing grades 5/6 do their stay over camp, high school students also having a camp and a whole school day at Cooby dam during this time.

Estimated costing: Overnight camp \$93/ day / student

Day of activity at the dam \$50 / student.

Motion: P&C fund buses for Cooby dam camp (quotes to be obtained) and offer to support the costing for each student to attend camp, once firm costings are available to P&C. That Quinalow state school go a head and book Cooby dam camp at the next general meeting actual value of support can be confirmed.

*Moved: Rebecca Campbell
Carried.*

Seconded: Narelle Shervey

Request From Miss Cuddihy for 5 additional cattle team shirts in larger sizing.

Motion That P&C purchase 5 additional cattle team shirts as requested, Belinda Hess to follow up on sizes and arrange shirts.

*Moved: Belinda Hess
Carried.*

Seconded: Narelle Shervey

Above motion raised discussion re costing of cattle club uniform to families, cream jeans not all students have, cost of hats and appropriate safe footwear. Those present discussed potential to engage sponsors for cattle team, have a school pool of essential uniform items, also the need for cream jeans if student are not presenting cattle at a Royal show or Beef where it is mandatory.

Motion that further input form Miss Cuddihy be sort and P&C members actively seek potential sponsors for Quinalow State School Cattle Show team, to be re visited at next general P&C meeting once more information is obtained.

*Moved: Belinda Hess
Carried*

Seconded: Narelle Shervey

School Uniform

Elva brought sample if surf hat as opposed to the bucket hat, to show members. Advising they need to be purchased in lots of 25 in sizes required, there is still a substantial supply of current bucket hat.

	<p><i>Motion that Current supply of bucket hats be utilised before purchase of additional stock.</i></p> <p><i>Elva also advised of price increase in Dry and Cosy Jackets.</i></p> <p><i>Motion that pricing of Dry and Cosy Jackets be amended as follows \$35 for regular sized jackets and \$42 for larger size jackets in line with price increase form supplier.</i></p> <p><i>Moved: Narelle Shervey Seconded: Rebecca Campbell</i> <i>Carried.</i></p>
Applications for membership and recording of new members	<i>Cassandra Jones</i>
Motion	<p>“That applications for membership received be accepted”</p> <p>Moved Belinda Hess Seconded Nadine Wockner</p> <p>Carried</p>
Date of next meeting	28 th of March 2022 7pm Qunalow State School Media room
Close	<i>930pm</i>

Actions from the meeting:
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2
3

CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____